

The Field Foundation of Illinois, Inc.
Self-Certification Checklist for Prospective Grantees

Name of Organization/Agency: _____

Contact Name: _____ **Phone:** _____

Title: _____ **Fax:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Name of Program/Project: _____

Grant amount requested: _____ **Date Submitted:** _____

1. The following are enclosed with a proposal:

- ☐ Cover letter
- ☐ Brief History/background of organization
- ☐ Current project and total agency budget
- ☐ A list of current project and agency funders (with amounts)
- ☐ Audited financial statements
- ☐ Board of Directors list
- ☐ IRS 501(c)(3) nonprofit designation letter

If all the above are not checked and enclosed with your proposal, your proposal will be incomplete and cannot be reviewed.

2. My organization can be included in one of the following areas:

- ☐ Community Welfare
- ☐ Culture
- ☐ Environment
- ☐ Health
- ☐ Urban & Community Affairs
- ☐ Education
- ☐ Primary
- ☐ Secondary

If your organization is not included in one of the above areas, your organization cannot be considered for funding.

3. At least 50 percent of the people served by my organization reside in metropolitan Chicago (Cook and five collar counties). Yes ☐ No ☐

If you answered no, your organization is ineligible for consideration.

4. We are seeking a grant for the following type of support:

- | | |
|--|---|
| <input type="checkbox"/> Capital | <input type="checkbox"/> Operating |
| <input type="checkbox"/> Program/Project | <input type="checkbox"/> Technical Assistance |
| <input type="checkbox"/> Other (specify) | |

5. My organization is a United Way agency, and we are seeking operating funds.

Yes ☐ No ☐

If you answered yes, you are ineligible for consideration.

6. My organization is more than five years old and is seeking operating funds.

Yes ☐ No ☐

If you answered yes, you are ineligible for consideration.

7. I certify that funds are not being sought for the following reasons:

- Medical research or health agency appeals
- Propaganda or influencing legislation
- Conferences, seminars or meetings
- Fundraising events or advertising
- Religious appeals
- Other grantmaking agencies or foundations for distribution to agencies or programs
- Operating support for neighborhood health centers or clinics, day care centers for children, or small cultural groups
- Endowments
- Individuals
- Profit-making organizations
- Cost of printed materials, video or computer equipment
- Elimination of accumulated operating deficit
- Disease-specific voluntary associations
- A theater program other than outreach to disadvantaged populations

For Education Grants only

- City-wide advocacy efforts in education
- Centralized parent training
- Assistance to overall administration of the Board of Education
- Scholarships
- Operating needs to local school councils
- Repairs/improvements to public schools
- Degree-granting programs for teachers

Please return this form with your proposal to the Field Foundation of Illinois, 200 S. Wacker Drive, Suite 3860, Chicago, Illinois 60606.